

Minutes: NETA 65 Archives Committee

Date: April 21, 2011

Time: 8pm

Where: The Gift of Sobriety

Committee:

*Dano B.	Terry C.	*Keith C.	*Alison K.
Vince K.	Steve M.	*Bill N.	*Joe P.
*Scott R.	Richard R.	*Arthur S.	Glenice S.
Stephanie S.	*Mark S.	Jodie U.	
James V.	Lisa W.		

(*In Attendance)

Chair: Keith C.

Minutes: Alison K.

Topics

- Meeting opened by Keith C. at 8pm with the Serenity Prayer.
- Minutes read by Alison K. Accepted.
- Treasurers Report by Bill N.:
 - Deposits of \$70 and \$130 were made to the Archives Comm. Bank account, and the \$25 used to open the account was returned to Arthur S., leaving a current balance of \$178.
 - Mailing address for the Archives Comm. bank account will be updated to Bill N.'s address so that an online account can be opened.
 - Joe P. has been added as the second signatory to the bank account and is able to make deposits and withdrawals.
 - Accepted.
- Chair's Report by Keith C.:
 - NETA should now have the past bank account statements.
 - Alison K. was nominated and accepted as the Secretary and Conservator.
 - Per Arthur's recommendation, meeting minutes and other reports will be distributed via email. If anyone needs a hard copy printed, please request.
 - Keith is moving his NETA funded account from Chase to Woodforest to avoid monthly fees.
 - Keith has forwarded a calendar of Archives events via email; Arthur has a complete spreadsheet.
- Historian/Archivist's Report:
 - Arthur issued a mea culpa for not making additional keys for storage yet.
 - Arthur created an e-flyer for Archive's services which can be distributed to groups.
 - Arthur can print business cards for committee members
 - Discussion over designs to take place through email?

- Revisions to the “Archives Committee Information and Guidelines” were reviewed and accepted unanimously.
 - The CDs – eBooks of manuscripts and other AA archives material – will be sold for \$5.
- New Business:
 - Glenice S. has contributed several panoramic photos to the Archives which would be ideal for display. Alison will explore housing/display options.
 - Conservation issues: Dust jackets are a priority.
- Meeting closed a 9:30pm with the Lord’s Prayer.