

Northeast Texas Area
Area 65 Panel 55 Committee Meeting
ODAAT Group Plano April 3,2005

Joe P. (Area Chair) opened meeting at 1:30 with a moment of silence, followed by Serenity Prayer. Charlie A. read "Why We Need a Conference".

Joe C. (Secretary) Read minutes from January 30, 2005 Committee Meeting – Approved with correction – District 52 was Finance rather than Convention Regional Forum Mock Committee. Joe C. explained about motion – Ad Hoc committee to study District lines- was recorded wrong. The motion was dropped and sense of committee was to go ahead with formation of Ad Hoc committee.

Jim C. (ALT Treasurer) Gave Treasurer report, Jim Caldwell (Area Treasurer) not fully recovered from surgery – but doing much better. This report will be posted on web page. Operating Account Beginning: 8,946.12, Contributions: 1,160.12, Budget item paid: 5,656.25, Giving a balance as of April 1 of: 4,449.99. Prudent reserve Beginning: 5,134.58, Interest Paid: 1.37. Balance: 5,135.95. Total Balance: 9,585.94.

Bill N. (Alternate Delegate) Information on the Southwest Regional Forum and SWRAASA handed out at last Assembly are now on GSO website.

Naomi Z. Delegate) Have received consensus reports from some of the Mock Committees at last Assembly – Please send them to me as soon as possible. I'm putting together an overall consensus / updates for groups need to be in by June 1. Gary K. our Regional Trustee will be Chairman of Board of AAWS. He will be in our Area on May 14 at Big Book group from 2:00 – 6:00 and give Trustee report. Lunch will be at 1:00. Have asked Jim Burns to coordinate Hospitality - All A.As. are invited. When I go to conference, I will take list of addresses and will send copies of Early Bird 459s to all DCMs, and Area Officers. If you would like a conference report before the Assembly, let me know.

Joe P. reviewed tentative Agenda for Summer Assembly June 18-19, Henderson TX (Approved)

Next Committee meeting July 10th 1:30. Big Town Group, Balch Springs. Three bids were submitted for fall Committee Meeting October 2 at 1:30 (Wichita Falls New Life Group was Approved)

Unfinished Business

CPC Boyce R. presented Alternate – Laura W. (no disapproval)

Ad Hoc Committee to study District lines – will be working off Area Secretary Directory – need to keep Secretary updated – check directories for accuracy. Discussed what we would like to see this committee do – objectives. Charlie A. report on mapping software – cost 99.00

Consensus on objectives – Accurate picture of Groups – Districts / identify each group geographically / show you what we've got and what you want us to do.

New Business

Process of motion explained.

Motion: to change 4.3 of the Northeast Texas Area (NETA) Policies and Procedures as Assembly – approved June 2000 and June 2004. **Currently 4.3** "The location and dates of the regularly scheduled Area Assemblies will be determined by the Area Committee and the Convention Chairperson. The location of the Fall Assembly and Convention is to be centrally located and is to be held as close as possible to the last weekend in September, with the approval of the Area Assembly." **Proposed Change:** The locations of the regularly scheduled Area Assemblies are to be determined by the Area Committee and the Convention Chairperson. The dates of all Assemblies and Convention to be held on the third weekend of the scheduled months. The Spring and Fall Assembly/Convention to be centrally located. The Summer and Winter Assemblies to be held in the outlying Districts. **(Failed)**

Motion: Amend Section 3 of the NETA Policies and Procedures as follows (changes in bold letters)

- 3.5 The Area Treasurer shall make disbursements, annually, for the expenses of the Northeast Texas Delegate and Alternate Delegate to attend the Southwest Regional Delegates Assembly. **These disbursements can be made as an advance, up to the amount of the current budgeted figure for said expenses. Expense reports with receipts are to be submitted to the Area Treasurer within 3 months of the SWAARDA. If the expense amount does not exceed the amount of the advance then the amount of the excess funds disbursed are to be returned to the NETA Treasury. If the expense amount exceeds the budgeted figure, and if after all inflows and outflows in the Operating Account for the calendar year have been recorded and there is a cash surplus, then said surplus funds should be used to reimburse the excess expense amount. The distribution of the surplus funds, if any, is described in section 3.10.**
- 3.6 The Area Treasurer shall make disbursements on alternate years for the expenses of the Northeast Texas Delegate, Alternate Delegate and Area Chairperson to attend the Southwest Regional Forum and the Southwest AA Service Assembly. **These disbursements can be made as an advance, up to the amount of the current budgeted figure for said expenses. Expense reports with receipts are to be submitted to the Area Treasurer within 3 months of the Southwest Regional Forum and/or the Southwest AA Service Assembly. If the expense amount does not exceed the amount of the advance then the amount of the excess funds disbursed are to be returned to the NETA Treasury. If the expense amount exceeds the budgeted figure, and if after all inflows and outflows in the Operating Account for the calendar year have been recorded and there is a cash surplus, then said surplus funds should be used to reimburse the excess expense amount. The distribution of the surplus funds, if any, is described in section 3.10.**
- 3.7 The Area Treasurer shall disburse to Northeast Texas Area Delegate general travel expense funds (for the expenses other than those expenses specified in 3.5 and 3.6 above); this disbursement shall be in the current budget or as directed by Area advisory action. **These disbursements can be made as an advance, up to the quarterly amount of the current budgeted figure for said expenses. Expense reports with receipts are to be submitted to the Area Treasurer within 3 months of the date(s) that the expenses were incurred. If advanced funds for the year have exceeded receipts submitted for expenses then the amount of the excess funds are to be returned to the NETA Treasury. If actual expenses exceed reimbursements for the year, and if after all inflows and outflows in the Operating Account for the calendar year have been recorded and there is a cash surplus, then said surplus funds should be used to reimburse the excess funds, if any, is described in section 3.10.**
- 3.8 The Area Treasurer shall disburse to Area Committee members (other than the Delegate) general expense funds (for expenses other than those expenses specified in 3.5 and 3.6 above). **These disbursements can be made as an advance, up to the quarterly amount of the current budgeted figure for said expenses. Expense reports with receipts are to be submitted to the Area Treasurer within 3 months of the date(s) that the expenses were incurred. If advanced funds for the year have exceeded receipts submitted for expenses then the amount of the excess funds are to be returned to the NETA Treasury. If actual expenses exceed reimbursements for the year, and if after all inflows and outflows in the Operating Account for the calendar year have been recorded and there is a cash surplus, then said surplus funds should be used to reimburse the excess funds, if any, is described in section 3.10.**
- 3.10 The Area Treasurer shall provide a comparative accounting of budget items paid versus actual expenses at each Area Assembly. At the Spring Assembly each year a final accounting of budget items paid versus actual expenses for the prior calendar year shall be presented to the Area Assembly. If the final accounting shows a cash surplus, then said funds should be divided and disbursed equally to each budget line item that has incurred expenses in excess of reimbursements, up to the amount of the excess expense. (Sent to Structure committee)**

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Questions brought up about Policies & Procedures approval in June 2004 and official minutes accuracy

Requested to be in minutes: “Minutes from June 2004 Summer Assembly were recorded wrong, regarding the approval of Policies & Procedures document June 2000”

Motion To have Area 65 Secretary electronically record all Committee meetings and Assembly, and have one copy for the Archives and purchase recording equipment and tapes or accept donation, not to exceed 200.00. (goes to assembly)

Questions brought up about who should chair Ad Hoc Committee to study District Lines.

Meeting closed at 4:55 with Lord's Prayer

Submitted for approval by
Joe C. Area 65 Secretary